**Winter Fest****– 29th & 30th November & 6th & 7th December 2025**

**Deadline for applications 15th August 2025. Applicants will be notified as to whether their application has been successful by 5pm on Thursday 21st August 2025. Please note that stallholders must commit to being open for the entire weekend period – the hours of which are specified above.**

We welcome your application to join us for our 8th Winter Fest here at Torre Abbey in our unique historic venue – The Spanish Barn!

Our indoor Christmas craft and gift fair is growing in reputation every year and is now a very well-established event in the South West’s Christmas calendar.  Last year, with free entry and the Christmas Market on in Torre Abbey grounds, our footfall increased exponentially with over 7,000 people coming in over the two day period. This charming festive occasion offers visitors the chance to buy a range of unique handmade Christmas gifts, whilst enjoying some yuletide music. We are currently taking applications from stall holders who have high quality traditional or contemporary gifts to sell.  We will select, and notify, successful applicants by 4th September.

**Winter Fest Opening Times** **11.00 – 21:00 on Saturday,**

 **11.00 – 20:00hrs Sunday (Last admission to the public one hour before closure)**

**Public Admission**- Free, but a donation of £1 each will be encouraged via donation buckets and handheld pay machines.

The stunning Barn is always popular with visitors and will look beautiful with sparkling fairy lights and festive decorations. A note to stallholders – in this space you will need to wrap up warm – think, being outside but not getting wet if it rains!   Free tea and coffee for stallholders will be available in the barn.

**Costs of stalls**(per weekend)

**Single stall** **- £75** includes 1 x 6ft trestle table and 2 chairs.

**Double stall – £125** includes 2 x 6ft tables and 3 chairs.

Power is available at an additional £20 for the weekend, but is limited to a certain number of stallholders. Please indicate if you would need a power supply on your application form.

You are welcome to bring boards for behind the table but nothing can be fixed to the walls in the building.

**Additional tables, or floor standing displays, are NOT permitted, due to health and safety space requirements.**

**Payment**

Payment is due by 15th September 2025. It is non-refundable if stalls are cancelled by the stallholder within 30 days of the event. Torre Abbey, working on behalf of Torbay Council, has the right to cancel or suspend the liberties hereby granted in whole, or part, for the whole or any part of the Abbey, without giving reasons. This right may be used for, but is not limited to, the protection of the Abbey or supervening need for the Abbey to be used for another purpose. The charges paid, or an appropriate part of them, may be remitted or refunded in such circumstances depending on the particular circumstance of the cancellation. Payment will be arranged by the Event Coordinator and can be made over the phone, or in person at Torre Abbey.

**Setting up**

Slots will be available for you to bring vehicles on site on Thursday 27th November between 10:00 and 16:00hrs, on Friday 28th November (10:00-15:00hrs) or Saturday 29th November (08:30-10:00). All stalls must be ready by 10:30hrs.  Any packaging you use to carry goods into the Barn will need to be returned to your vehicle and brought back for packing up.

**Stallholder parking**

There is **no parking on site** during this period, but there are pay and display car parks close by either at Torre Valley or the Riviera Centre, and plenty of on street spaces. When you are unloading and loading you can of course bring your vehicle on site. **All cars must be off site between 10:00 – 21:00hrs daily**.

**Public Liability Insurance and PAT testing**

All stallholders will need to have Public Liability insurance in place and will need to provide evidence of this via email 30 days prior to the event. Any electrical items used must be PAT tested and certificates emailed to Torre Abbey 14 days prior to the event.